



Internship of the Conservation and Heritage Department, Polish Centre of Mediterranean Archaeology, University of Warsaw

1. Requirements:

- Interest in cultural heritage studies, conservation of artworks, and heritage management;
- Minimum of an undergraduate degree (or currently enrolled in an undergraduate/graduate programme) in heritage-related fields (e.g. conservation and restoration of artworks, art history, archaeology, anthropology, cultural studies, etc.);
- Good command of English (especially reading and writing);
- Availability to come to Warsaw several times during the internship.

2. Useful skills:

- Meticulousness and patience;
- Knowledge of principles of preparing and maintaining conservation documentation (descriptive, photographic, and graphic);
- Ability to develop schemes and conduct condition mapping, including identification and classification of damages as well as documentation of conservation interventions;
- Knowledge of MS Office;
- Knowledge of graphic software (Corel, Photoshop) or willingness to learn;
- Openness to learning new skills.

3. Benefits:

- Deepening knowledge of conservation documentation and methods of condition mapping;
- Working with archival materials related to conservation and archaeological research conducted **mainly in Sudan and Egypt**;



- Learning to prepare graphic materials for conservation documentation (schemes, plates, maps);
- Opportunity to attend PCMA internal seminar and become familiar with the latest research carried out by PCMA staff;
- Developing analytical and technical skills in documentation processing;
- The internship provides structured training in the preparation of conservation documentation (descriptive, photographic, and graphic), condition mapping, archival material processing, and creation of graphic documentation;
- Participants are also introduced to standards of managing conservation and archival data, which equips them for further work in museums, conservation projects, and research institutions.

4. Tasks:

- Creating figures and graphic materials (e.g. schemes, conservation plates);
- Condition mapping – documenting damages and conservation interventions;
- Supporting the preparation of conservation documentation (descriptive, photographic, and graphic);
- Organising and processing archival materials according to the existing data management system;
- Working on archival materials mainly from **Sudan and Egypt**.

5. Internship conditions:

- Duration: 2 months;
- Hybrid work;
- Approx. 20 hours per week;
- Internship start date: 15 March
- The right to work in Poland

6. Recruitment process and required documents

- Send the application documents: CV with the candidate's education history, professional experience, skills, and scientific interests, and the GDPR declaration (Fill the attached form) to the email address of Dr. Tomomi Fushiya [t.fushiya@uw.edu.pl]





- Application deadline: **12 February**
- Selected candidates will be invited to an online interview between **16-27 February**.

*** This internship offers exclusively desk-based and study work. No practical field conservation is included.**

The Polish Centre of Mediterranean Archaeology, University of Warsaw reserves the right to change the recruitment decision deadline, leave it without a decision and to contact only selected candidates.

